

23 June 2026

Dear Parents and Carers

Subject: Hot Weather – Risk Assessment Update

Following the hot weather forecast, I wanted to update you on the measures we have put in place to keep our pupils safe and comfortable at school.

We remain open and will continue to do so unless we communicate differently. We are following DfE guidelines throughout.

What we're doing:

- The building has been opened from 7am to ventilate, with blinds down and windows open. We will close windows at 10.30am to keep the heat out.
- Outdoor time is carefully managed: Pupils must wear a hat, stay in the shade and are not permitted to run around.
- Water bottles are being taken outside and pupils are supervised to refill them regularly.
- PE lessons outside have been suspended; pupils are taking part in low-level activities in the hall instead.
- Additional staff, including myself, will be on duty during playtimes to monitor and supervise the children.

Changes to planned activities:

- New Parents' Evening scheduled for tomorrow has been postponed until next Wednesday.
- We will not be participating in the Bellboating Regatta or Monks Day.
- Cricket After School Club on Thursday has been cancelled.
- We are reviewing our After School Club for Wednesday and Thursday and will contact parents directly if necessary.

Lunch arrangements for Wednesday and Thursday:

The Deli will be providing packed lunches rather than hot meals. If you have booked a school lunch, your child will have a choice of ham, cheese or jam sandwich. If you would prefer to send in your own lunch, please contact The Deli directly.

Your child's safety is our priority. Please be assured that the children are being monitored carefully and are well looked after throughout the day.

Should you have any questions or concerns, please do not hesitate to get in touch.

Best regards,

Sarah Bitcon

Head Teacher