



## Orchard Primary & Pre-School

11 December 2023

Dear Parents and Carers

Sadly, Ms Waterland will be leaving us at the end of term to start a new career in the charity sector. Ms Waterland will be greatly missed by us all but we are also excited for her and proud of her decision to embark on a new, rewarding and exciting adventure.

I am sure you will join me in thanking her for the impact she has had on the lives of all your children and the wider school and I know she will stay in touch with us and remain a great friend to the school.

In order to provide as much continuity as possible for your children, I am delighted to announce that Mrs Brown has agreed to take on the responsibility for the class for the rest of the academic year.

The children are already very familiar with Mrs Brown as she has taught them over the last couple of years. Mrs Brown and Miss Waterland have been working in the background to ensure a smooth transition for the children.

Thank you for your continued support and I wish you all a lovely Christmas. If you have any questions about the arrangements for next term, please drop me an email.

Best wishes

Sarah Bitcon  
Head Teacher

